

TEMPLES & NON PROFIT ORGANISATIONS & COMMERCIAL BOOTHS - J 2018 Rules

The following rules and guidelines apply for the Hindus of Greater Houston's ever popular Janmashtami event which attracts large attendance. The registration forms shall be filled **no later than 20 August 2018**. Registration does not mean that a booth will be allocated to you. HGH executive committee will make the final decision based on, availability and in-line with overall event requirement.

General Guidelines

- a) **Commercial booths** will be available for **\$400 each**. Corner booths will be charged higher. An **early bird discount of \$50** will be applied to business that **register on or before 05 August 2018**
- b) Due to increasing costs at the convention center HGH is compelled to request the following contributions from the various type of organizations seeking booths at the **Non –Profit Organizations** to support us with a token of amount **\$250** for each booth. However, an **early bird discount of \$50** will be applied for organizations that **register on or before 05 August 2018**
- c) Limited number of **Temples** will continue to be provided with booths for a **refundable deposit of \$100** which effectively **will be free- of charge** once the temple has occupied the booth
- d) Non-profit organizations are allowed to sell products (except food and beverage items)
- e) No commercial, non-profit booth or Temple is allowed to sell or give away dandia sticks even as a promotional item – No Exceptions
- f) Donations shall be payable to HGH **on or before 20 August 2018** along with registration form and is Nonrefundable. This is strictly based on availability. Please send check addressed to: **Hindus of Greater Houston, 4002 Sutton Shadow Ln, Katy, Texas – 77494**

General Rules for Temple Booth, Non-Profit booths and Commercial Booths

1. Each booth will be provided with one table and one chair and power outlet is available Size of the table is 8ft.x 3 ft. rectangle table –with back drop
2. Banner size should not be more than 5 ft. length. Only hook pins shall be used for banner hanging-please bring your pins- The decorations, signs or banners, etc., shall NOT be taped, nailed, or otherwise attached to any ceiling, window, painted surface, or wall of the facility
3. Directions to loading Docks will be provided a week in advance of the event.
4. Wi-Fi connection is NOT provided. Please manage your own if required.
5. PLEASE BRING YOUR EXTENSION CHORD TO REACH POWER OUTLET. HGH will not provide any electrical equipment
6. All booth decorations and set up must be **complete by 3-00 PM**
7. Each organization is responsible for cleaning booth area after event.
8. No LOUD Music allowed in the booths during the event that interferes with the event ENTERTAINMENT program.

9. NO SMOKING in the Area and **NO SHOES are allowed** inside the hall after 3:00 PM
10. NO VEHICLES WILL BE ALLOWED INSIDE AFTER 2:30 PM
11. Decorations should and must be confined inside of the booth only and shall NOT obstruct the view of other booths.
12. Do not distribute the flyers/marketing material outside of your booth.
13. Temples are requested to put the donations given into the donation boxes provided by Hindus of Greater Houston.
14. Please make sure that at least 1 person should be present on booth for entire length of program
15. **As this event is organized by Hindus of Greater Houston, organizations or commercial vendors promoting non-Hindu/non-vegetarian material and displays are not encouraged and booths that do not comply will be swiftly escorted out. Please use your discretion.**
16. For any questions/clarifications please contact:

HEMANT Jadhav – 713-504-9277 OR Sharad Amin – 713-854-0633

The final decision of allowing or allocating booths to the requesting organization or temple solely rests with the committee of Hindus of Greater Houston. The committee at its sole discretion may issue or reject the booth registration request at any time before or on the day of the function and does not have to provide any reasons for their decision. The committee's decision is

(a) is final and conclusive; and

(b) must not be challenged, appealed against, reviewed, quashed or called in question in any court; and

(c) is not subject to prohibition, injunction or declaration in any court on any account

End.